

The Certification of Financial Responsibility Form (CFR) is a required supplemental form for international applicants seeking to obtain immigration documents for international student status (I-20 for F-1 students). Applicants may submit the CFR and supporting documentation at any time during their admission process. The PDSO / DSO will issue the appropriate immigration document only after the applicant (1) has been formally admitted to SFBC and (2) completed this form and submitted acceptable financial support documents. For information on international admission requirements and deadlines go to <http://www.sfbc.edu/international-students/>.

SECTION 1: STUDENT'S INFORMATION

Full Name: (as in passport)	<div style="display: flex; justify-content: space-between;"> Family/Last Name (Surname) Given Name (First) </div>		
Date of Birth: (Month/Day/Year)		Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
City of Birth:		Country of Birth:	
Country of Citizenship:		Country of Permanent Residence:	
Phone Number:		E-mail:	
Issue Reason:	<input type="checkbox"/> Apply for F-1 <input type="checkbox"/> Visa in Home Country <input type="checkbox"/> Change of Status <input type="checkbox"/> Reinstatement <input type="checkbox"/> School Transfer: <div style="text-align: center; margin-left: 100px;"> <small>(Name of school transferring from)</small> N _____ <small>(SEVIS #)</small> </div>		
Address in Home Country:	Address: _____ _____ City: _____ State: _____ Country: _____ Postal Code: _____		
Address in the U.S.:	Address: _____ _____ City: _____ State: _____ Country: _____ Postal Code: _____		

SECTION 2: DEPENDENT FAMILY INFORMATION (FOR SPOUSE AND CHILDREN'S F-2)

Important Note: F-2 documents can be issued only to a dependent spouse and to unmarried, dependent children under 21 years of age. Married children and children over 21 do not qualify to receive F-2 documents.

How many dependents will join you: _____
 For additional children, please copy the information below and include it on a separate page.

Spouse's Information:	Full Name:	<div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <i>Family/Last Name (Surname)</i> <i>Given Name (First)</i> </div>		
	City of Birth:		Country of Birth:	
	Country of Citizenship:		Country of Permanent Residency:	
	Date of Birth: <small>(month/day/year)</small>		Spouse's Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
	Spouse's Email:			
Child's Information:	Full Name:	<div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <i>Family/Last Name (Surname)</i> <i>Given Name (First)</i> </div>		
	City of Birth:		Country of Birth:	
	Country of Citizenship:		Country of Permanent Residency:	
	Date of Birth: <small>(month/day/year)</small>		Child's Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Child's Information:	Full Name:	<div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <i>Family/Last Name (Surname)</i> <i>Given Name (First)</i> </div>		
	City of Birth:		Country of Birth:	
	Country of Citizenship:		Country of Permanent Residency:	
	Date of Birth: <small>(month/day/year)</small>		Child's Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Child's Information:	Full Name:	<div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <i>Family/Last Name (Surname)</i> <i>Given Name (First)</i> </div>		
	City of Birth:		Country of Birth:	
	Country of Citizenship:		Country of Permanent Residency:	
	Date of Birth: <small>(month/day/year)</small>		Child's Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female

SECTION 3: FINANCIAL REQUIREMENTS

Each applicant must document financial support equal to or greater than the amounts indicated below. These figures are estimated costs for a calendar year (12 months) and are subject to increase without notice. You are likely to need this documentation to prove to the United States Consular Officials and U.S. Immigration that you have sufficient funds. We suggest, therefore, that you request two originals of all documents for this purpose.

ESTIMATE COST OF ATTENDANCE

	<i>Undergraduate Students</i>	<i>Graduate Students</i>
SEVIS I-901 Fee	\$350.00	350.00
USCIS Processing Fee	\$370.00	\$370.00
Application / Registration Fee	\$150.00	\$150.00
International Student Fee	\$200.00	\$200.00
Tuition / Fees	\$4,800.00	\$6,300.00
Book and Supplies	\$900.00	\$700.00
Living Expenses	\$11,808.00	\$11,808.00
Total	\$18,578.00	\$19,878.00

Funds may come from any dependable source including scholarships, sponsoring organizations, personal funds or funds from student's family depending on which of the categories you check below. Funding documents should be dated no more than six months old at the time when the 1-20 is issued. Original documents are preferred but scanned/fax copies will be accepted for the initial review process. SFBC may request original documents or additional information to verify accuracy of financial support documentation. Personal and/or family funds must be submitted on the official letterhead stationery of the bank/financial institution and must verify that the required amount (estimated cost of attendance) specific for your situation is available for your studies.

All letters must be written in English, and figures should be stated in US currency.

Note: You will be required to show original financial support documentation when applying for the F1 visa at the U.S. Consulate.

Examples of Acceptable Funding Documents	Examples of Unacceptable Funding Documents
<ul style="list-style-type: none"> • Savings and Checking Accounts • Money Market Accounts • Deposits with no withdrawal restrictions or maturity dates • Scholarship or Grant award letters from U.S. government, foreign government, or international agency specifying covered expenses and any upper limits on those expenses 	<ul style="list-style-type: none"> • Certificate of Deposit not matured or with withdrawal restrictions • Investment accounts (stocks, bonds) • Funds already used to support another F-1 or J-1 visa holder • Real estate holdings • Life insurance policies • Credit cards limits or balances • Business accounts without an individual account holder name

Please indicate how you will be supported financially:

I plan on supporting myself through personal savings. I have attached financial documentation to verify that the following amount is available for my educational expenses at SFBC.	\$ _____
I will be supported by my parents or a sponsor . I have attached financial documentation to verify that the following amount is available for my educational expenses at SFBC.	\$ _____
<i>If applicable: I have also attached a notarized/certified declaration from my family member/relative who resides in the U.S. and who will support me with living expenses in the equivalent of:</i>	\$ _____
Total Financial Support Amount:	\$ _____

Student/Sponsor Statement: I certify that the above information is correct, and that the funding amount listed above will be available for the first year and each subsequent year of study for the duration of the student's academic program.

Sponsor Name	Relationship to Student
Sponsor Signature	Date: (month/day/year)
Student Name	
Student Signature	Date: (month/day/year)

I-20 DELIVERY INFORMATION

Pick-up – Telephone Number: _____

*Mail – Address: _____

****All mail is sent via DHL. The shipping fee will be billed to the student's account.***

South Florida Bible College & Theological Seminary
2200 SW 10th Street
Deerfield Beach, FL 33442

Date (month/day/year)

RE: Sponsor Support Letter

To Whom it May Concern:

I, _____ guarantee financial support for,
_____ while studying at South Florida Bible
College & Theological Seminary for each year in the amount of US\$_____.

Sincerely,

Sponsor Print Name

Signature

****Copy of state issued ID must be attached along with this letter. If not a legal US resident, must be a copy of passport.***

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone #: (_____) _____ - _____

Email: _____

Degree	Program (please check program desired)	Tuition (per credit hour)	Tuition (per semester)	Online or On-Campus
Non-credit	English for Academic Purposes (EAP)	N/A	Fall/Spring: \$2,750.00 Summer: \$2,200.00	N/A
Associate of Arts (A.A.) 60 Credits	Biblical & Theological Studies Business Administration & Management Ministry & Leadership Psychology General Studies	From 1 to 6 credits \$305.00 More than 7 credits \$295.00	N/A	Online On-Campus
Bachelor of Arts (B.A.) 120 Credits	Biblical & Theological Studies Business Administration & Management Ministry and Leadership Christian Counseling Psychology	From 1 to 6 credits \$305.00 More than 7 credits \$295.00	N/A	Online On-Campus
Master of Arts (M.A.)	Biblical Studies (36 credits) (42 credits w/ language pre-req) Christian Counseling (60 credits) Pastoral Counseling (36 credits)	MABS: \$305.00 MACC: \$350.00 MAPC: \$350.00	N/A	Online On-Campus
Master of Divinity (M.Div.) 75 Credits	Divinity	\$305.00	N/A	Online On-Campus
Master of Theology (M.Th.) 48 Credits	Theology	\$305.00	N/A	Online On-Campus
Doctor of Ministry (D.Min.) 36 Credits	Ministry	\$390.00	N/A	Online On-Campus

Fee Schedule (all fees are subject to change without notice)

One Time:

- Application Fee (non-refundable): \$75.00
- Registration Fee (non-refundable): \$75.00
- I-20 Fee (non-refundable): \$200.00
- PERT Test: \$20.00

First Semester:

- Strategy for Students to Success Class: \$50.00

Each Semester:

- Online Fee (per course): \$150.00
- Student Fee: \$150.00
- International Student Fee: \$200.00
- Payment Plan Fee:
 - \$85.00: Credit/Debit Card

Refund Policy:

- Drop/Add Period: 100%
- 2nd Week of class: 75%
- 3rd Week of class: 50%
- 4th Week of class: 25%
- 5th Week of class and later: No Refund

Policy in Student Handbook (pg. 16)

Student Full Name
Student Signature
Date

Sponsor Full Name (if applicable)
Sponsor Signature (if applicable)
Date

SECTION 4: WORKING IN THE UNITED STATES

The U.S. government takes working illegally very seriously.

This page will help you learn the basics of the work authorization process. If you decide to work, the first step is always to talk with your designated school official (DSO).

If your DSO knows you are working without permission, your DSO must report it through [SEVIS](#) and your record can be terminated. That means that you will have to leave the United States immediately, and you may not be allowed to return. There are many opportunities to work and getting permission is easy.

On-Campus Employment

As an F-1 student in Active status, you immediately have an option for one kind of work: **on-campus employment**. However, there are some things to keep in mind.

Although you may work shortly after you arrive, you must be in *Active* status and your DSO must approve your request. After your DSO approves your request, you'll be given a letter of approval. This letter, along with a letter from your employer, will help you get a [Social Security number](#). When school is in session, you may only work 20 hours per week.

Off-Campus Employment

After a full year at school, you could be eligible for **off-campus employment**. Approval for this requires special authorization from [U.S. Citizenship and Immigration Services \(USCIS\)](#). In order to apply for this kind of employment authorization, you must receive a recommendation from your DSO and file a [Form 1-765, "Application for Employment Authorization"](#) with USCIS. After USCIS approves your employment, they will send you a [Form 1-766, "Employment Authorization Document" \(EAD\)](#).

You may not begin work until you have received your EAD. Just as with on-campus work, while school is in session you are restricted to a 20 hour work week.

As an F-1 student, you can receive work authorization for training related to your studies: optional practical training (OPT) and curricular practical training (CPT). Most of the time, you must have been enrolled in an [SEVP-certified](#) school as an F-1 student for one full academic year to be eligible for either type of practical training.

CPT

CPT must relate to your major and the experience must be part of your program of study, however, unlike OPT and other work, CPT can be full time and is not restricted by a weekly 20-hour work limit.

In order to qualify for CPT your DSO needs to provide you with a [Form 1-20, "Certificate of Eligibility for Nonimmigrant Status"](#) indicating your DSO's recommendation for employment.

OPT

OPT must relate to your major or course of study, and although you can apply for 12 months of OPT at each education level, you must have your EAD card before you begin working.

In order to obtain your EAD, your DSO needs to provide you with a new Form 1-20 indicating your DSO's recommendation for employment, and you must submit a [Form I-765](#) to USCIS. Your EAD card will come from USCIS. Just as with other work authorizations, you are restricted to a 20-hour work week while school is in session.

International Students and Entrepreneurship

Because starting your own business constitutes work, you must qualify and apply for OPT to start a business while in F-1 status. OPT, and thus the business, must relate to your program of study and can occur either before (pre-completion OPT) or after the completion of a program of study (post-completion OPT). You can learn more on our [International Students and Entrepreneurship page](#).

Resources

- [On-Campus and Off-Campus Employment](#)
- [OPT Policy Guidance](#)
- [Internship with an International Organization](#)
- [International Students and Entrepreneurship](#)
- [Income Taxes](#)

I have read and agree with the terms set forth concerning working in the United States as an F1 student at South Florida Bible College & Theological Seminary. I also state that I am not currently employed on or off-campus.

Date: _____
(month/day/year)

Student Full Name: _____

Student Signature: _____

School Official: _____

Signature: _____